

MINUTES

Transportation Policy Committee Of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

September 11, 2018

Committee Members:

Officers:

Parish President Robby Miller *Chairman*

Parish President Guy McInnis *1st Vice Chairman*

Mayor LaToya Cantrell, *2nd Vice Chairman* **Designee:** Ramsey Green

Parish President Larry Cochran *5th Vice Chairman*

Parish President Natalie Robottom *Secretary*

Parish President Michael Yenni *Treasurer*

Jefferson Parish:

Councilmember At-Large Cynthia Lee-Sheng **Designee:** Steve Lachute

Mayor Belinda Constant **Designee:** Matthew Martinec

Lee Giorgio

Jack Stumpf

Orleans Parish:

Jeff Swartz

Plaquemines Parish:

Councilmember Benny Rousselle

Robert Hopkins

Mandrel Pansy

St. Bernard Parish:

Councilmember Wanda Alcon

Councilmember Howard Luna **Designee:** Roxanne Adams

Robby Showalter

Susan Klees

St. Charles Parish:

Councilmember At-Large Wendy Benedetto

Councilmember Julia Fisher Perrier

Debbie Dufresne Vial

St. John the Baptist Parish:

Councilmember Julia Remondet

Jonathan Perret

St. Tammany Parish:

Councilmember Steve Stefancik

Councilmember Mike Lorino

Bill Newton

Tangipahoa Parish:

Mayor Pete Panepinto

DOTD

Secretary Shawn Wilson **Designee:** Chris Morvant

TPC Members:

Mayor Greg Cromer (Slidell) **Designee:** Eric Lundin

Doug Campbell (Public Belt RR) **Designee:** Scott Richoux

Shelby Lasalle (GNOEC)

Kevin Dolliole (Aviation) **Designee:** Ronaldo R. Nodal

Brandy Christian (Port) **Designee:** Andree Fant

Sharon Leader (JeT)

Mayor Bob Zabbia (Ponchatoula)

Attendance:

36

Consultants:

Staff: Jeff Roesel, Jason Sappington, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the August 14, 2018 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements (FFY15-18)
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements (FFY15-18)
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements (FFY15-18)
5. Consideration: Consultant Selection:
General Meyer Avenue Complete Streets Study
RPC Task A-2.19PGM; FY-19 UPWP
Amount: \$100,000
6. Consideration: Consultant Selection:
Land Use, Transportation, and Resilience: Scenario Planning Study East Tangipahoa Area
RPC Task ETangi;
Amount: \$120,000
7. Consideration: Consultant Selection:
US 190B and Adjacent Roadway Network Beth Drive to Hoover Drive
Slidell/ East St. Tammany UZA - RPC Task Fremaux
Amount: \$140,000
8. Update: Certification Review Public Listening Session
9. Presentation: Crescent City Connection Transition Fund Status
By: Chris Morvant, Dist. 02 Engineer Administrator
Department of Transportation & Development
10. Consideration: Public Comment Period
11. Consideration: Other Matters



President Miller led everyone in the Pledge of Allegiance.

The Chairman asked the Board for a moment of silence in observance of the 9/11 attacks in 2001.

Following the roll call by Mr. Jason Sappington, a quorum was established. There was a moment of silence for Richard Kelley.

1. Consideration: Approval of August 14, 2018 Minutes

Ms. Susan Klees made a motion to approve the August 14, 2018 minutes, seconded by Councilmember Julia Remondet and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Roesel referred the members to pages 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Councilmember Wanda Alcon seconded by President Guy McInnis and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

No amendments at this time.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

No amendments at this time.

**5. Consideration: Consultant Selection:
General Meyer Avenue Complete Streets Study
RPC Task A-2.19PGM; FY-19 UPWP
Amount: \$100,000**

Mr. Roesel referred the members to page 6 of the packet for a list of respondents and explained the purpose of this project is to conduct a feasibility study for a Pedestrian and Bicycle Subarea Plan for the purpose of linking Algiers neighborhoods with major public facilities and activity centers and transit.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: General Meyer Avenue Complete Streets Study RPC Task A-2.19PGM; FY-19 UPWP in the Amount: \$100,000 with HNTB and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Ramsey Green, seconded by President Yenni and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**6. Consideration: Consultant Selection:
Land Use, Transportation, and Resilience: Scenario Planning Study East Tangipahoa Area RPC Task ETangi;
Amount: \$120,000**

Mr. Roesel referred the members to page 7 of the packet for a list of respondents and explained the purpose of this project is to prepare a land use and transportation study for the south eastern area of Tangipahoa Parish.

There being no questions or objections, the Chairman call for a motion to approve the Land Use, Transportation, and Resilience: Scenario Planning Study East Tangipahoa Area RPC Task ETangi; in the Amount: \$120,000 with Elos Environmental and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Panepinto, seconded by Mayor Zabbia and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**7. Consideration: Consultant Selection:
US 190B and Adjacent Roadway Network Beth Drive to Hoover Drive Slidell/ East St. Tammany UZA - RPC Task Fremaux
Amount: \$140,000**

Mr. Roesel referred the members to page 8 of the packet for a list of respondents and explained the purpose of this project is to conduct a comprehensive traffic circulation and corridor analysis along US 190 BUS (Shortcut Highway) and the surrounding roadway network from the intersection of US 190 BUS (Shortcut Highway) at Beth Drive to the intersection of US 190 BUS (Shortcut Highway) @ Hoover Drive.

There being no questions or objections, the Chairman call for a motion to the Consultant Selection: US 190B and Adjacent Roadway Network Beth Drive to Hoover Drive Slidell/ East St. Tammany UZA - RPC Task Fremaux in the Amount: \$140,000 with JV Burkes and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Brister, seconded by Councilmember Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

8. Update: Certification Review Public Listening Session

Mr. Roesel referred the Members to page 8 of the packet and informed them of the 2 public listening sessions for the Certification Review.

**9. Presentation: Crescent City Connection Transition Fund Status
By: Chris Morvant, Dist. 02 Engineer Administrator
Department of Transportation & Development**

Mr. Roesel introduced Chris Morvant to the Board. For more information on this presentation please contact Megan Leonard at 504-483-8525 or mleonard@norpc.org

10. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

11. Consideration: Other Matters

There being no other matters to discuss, Mr. Roesel noted the quorum is still established and proceeded to the Regional Planning Commission Meeting.

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Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes
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Mayor Pete Panepinto

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Secretary Shawn Wilson **Designee:** Chris Morvant

Attendance: 29

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Maggie Woodruff, et al



AGENDA

1. Consideration: Approval of the August 14, 2018 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - a. Update Policy & Procedures Manual
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements (FFY15-18)
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements (FFY15-18)
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Amount: \$140,000
10. Consideration: Travel Request
11. Consideration: Contract Extensions
12. Consideration: Consultant Billings
13. Presentation: Comprehensive Economic Development Strategy (CEDS)
By: Maggie Woodruff, Director of Economic Development
14. Consideration: Public Comment Period
15. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of August 14, 2018 Minutes

The minutes from the meeting on August 14, 2018 were approved upon a motion by President Yenni seconded by Ms. Roxanne Adams and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. Committee Reports: Committee Reports: (a) Budget and Personnel Committee a. Update Policy & Procedures Manual (b) Other Committee Reports

Mr. Roesel referred the members to page 9 of the packet for a copy of the draft Distracted Driving Cell Phone Policy. There being no questions or objections, the Chairman called for a motion to approve the Distracted Driving Cell Policy and add it to the Policy and Procedures Manual Section: 6.16. It was so moved by President Natalie Robottom, seconded by Ms. Susan Klees and approved unanimously by the members of the Regional Planning Commission.

3. Consideration: Financial Report

(a) Balance Sheet of Local Activities
(b) Monthly Budget Report

Mr. Roesel referred the members to page 10 of the meeting packet for the balance sheet for the month ending July 1, 2018 and the Monthly Budget Report. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,553,013.50. Mr. Roesel also explained there were no budget amendments at this time.

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by President Brister, seconded by Mr. Robby Showalter and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements (FFY15-18)**
- 5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements (FFY15-18)**
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Amount: \$140,000**

Mr. Roesel requested concurrence of items 4-9 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-9 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilmember Stefancik and seconded by President Guy McInnis and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

The Chairman asked for a motion to move agenda item No. 13 to before agenda item No. 10.

It was so moved by President Robottom and seconded by President McInnis and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 13. Presentation: Comprehensive Economic Development Strategy (CEDS)
By: Maggie Woodruff, Director of Economic Development**

Mr. Roesel introduced Maggie Woodruff to the Board. For more information on this presentation please contact Megan Leonard at 504-483-8525 or mleonard@norpc.org

Following the presentation President Brister took a minute to introduce the new CEO of St. Tammany Parish Development District, Chris Masingill.

- 10. Consideration: Travel Request**

Mr. Roesel referred the members to the handout at their desk and explained staff had 2 travel request. One staff member, Courtney Young, to attend the 2018 National Clean Cities Coordinator Training Workshop, November 6-8, Florida Energy Center, Cocoa, FL. One staff member (Jeff Roesel) to attend the APA Face of Planning State Conference, October 3-5, Shreveport, LA.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by President Robottom and seconded by President Brister, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 11. Consideration: Contract Extensions**

Mr. Roesel referred the members to the handout at their desk for a list of contract extensions. He explained the one extension is a time only extension. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by Mr. Ramsey Green and seconded by Councilmember Julia Remondet and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

13. Consideration: Consultant Billings

Mr. Roesel referred the members to a summary list of the consultant bills on page 11 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Councilmember Steve Stefancik and seconded by President Brister and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

14. Consideration: Public Comment Period

The Chairman asked if there was any other public comment. There was none.

25. Consideration: Other Matters

The Chairman asked if there was any other matters. There was none. The Chairman adjourned the meeting.